

CSA 48 & CSA 4 Appeal Process

APPEALS OF ASSESSMENTS LEVIED TO PROPERTY

Any property owner who feels that the CSA 48 assessment levied on the subject property is in error as a result of incorrect information being used to apply the method of assessment or for any other reason, may file a written appeal with the Santa Cruz County Fire Department Chief, or his designee. Any such appeal is limited to correction of an assessment during the current fiscal year. (The County's fiscal year begins on July 1st and runs through June 30th.) Submitted appeals along with information provided by the property owner will be promptly reviewed. If it is determined that the assessment should be modified, the appropriate changes shall be made to the assessment roll. If any such changes are approved after the assessment roll has been filed with the County for collection (August 10th), the Chief, or his or her designee, is authorized to refund to the property owner the amount of any approved reduction. Any dispute over the decision of the Chief, or his or her designee, shall be referred to the County of Santa Cruz Board of Supervisors whose decision of the Board shall be final.

Written requests should include:

- *Property owner's full name*
- *Property address*
- *Assessor's Parcel Number (APN)*
- *Phone number and/or Email*
- *Reason for modification*
- *Any related backup documentation*

The appeal can be mailed to:

CSA 48 & CSA 4 Appeals
PO Drawer F-2
Felton, CA 95018

[or Click here to submit an appeal by email.](#)