



COUNTY OF SANTA CRUZ

FIRE DEPARTMENT ADVISORY COMMISSION

LOCATION: CAL FIRE Headquarters

Highway 9 in Felton, CA 95018

DATE: January 19th, 2010

TIME: 4:00 PM - 6:00 PM

Approved MINUTES for January 19th, 2011

1.0 Introductions/Call to Order

MEMBERS PRESENT:

First District Representative/FDAC Chair, Alex Leman

Second District Representative, John Willett

Third District Representative, Tom Scully

Fourth District Representative, Bob Stokes

Volunteer Firefighters Representative/FDAC Vice-Chair, Mike Coryell

MEMBERS ABSENT:

Office of Emergency Services Manager, Paul Horvat

Fifth District Representative, Arnie Wernick (partially present by phone – did not vote)

Meeting began at 4:05pm

2.0 Approval of Minutes from 10/13/10 & 11/10/10

- **Motion** made by Mike Coryell to postpone approval of minutes from 10/13/10 until next scheduled meeting.

Motion seconded by John Willett

All in favor

Opposed: None

Abstained: None

- **Motion** to approve minutes from November meeting made by Tom Scully.

Motion seconded by John Willett

All in favor

Opposed: None

Abstained: None

3.0 Oral Communications (items not on agenda, 3 minutes per person)

- Auto Aide Agreement with Santa Clara County is still unsigned

4.0 Correspondence

- Discussed

5.0 Business

5.1 New Business

5.1.1 Election of FDAC Officers

- **Motion** by John Willett, that a temporary appointment of officers to stay in same position be made, until feedback is received from county counsel regarding term office.

Motion seconded by Tom Scully

All in favor

Opposed: None

Abstained: None

5.1.2 Discuss State of Budget (potential impact to Santa Cruz County)

5.1.3 Establish Commission Goals for 2011

- Remove Labor and CAL FIRE Staff from Annual Report draft since they are no longer voting members.
- 2011 Commission Goals for Master Plan Subcommittee
 1. Review potential opportunities to improve service delivery through cooperative arrangements with other local agencies.
 2. Assess the ability of the County Fire Department to provide service, given increasing demands on CSA 48 Funds; begin the process of documenting service delivery and operational needs in County Fire in preparation for recommending fee increases in the next two years.
 3. Research and explore various service delivery models.
- 2011 Commission Goals for Budget Subcommittee
 1. Review a plan to enhance recruitment and retention by implementing a program for Pay-Call firefighters.
 2. Review and prioritize various County Fire facility maintenance projects.
 3. Review and prioritize current financial obligations.
- 2011 Commission Goals for Public Education Subcommittee
 1. Create plan of action to maximize citizen understanding, involvement and appreciation of what Santa Cruz County Fire does for them and how they may be able to assist.
 2. Continue public education through building upon initial effort.
- 2011 Commission Goals for CAL FIRE /County Fire Staff
 1. Review the feasibility of County Fire joining EMSIA
 2. Review an updated Volunteer Handbook
 3. Review the Volunteers in Prevention (VIP) program to give community members or County Fire Volunteers the opportunity to enhance the support function of the Santa Cruz County Fire Department.

5.2 Old Business

5.2.1 Discuss CSA 48 Public Education Effort

5.2.2 Discuss Master Plan Meeting Schedule

- Will be presented at March meeting

5.2.3 Update on Water Tender Purchase

- Board approved purchase of water tender

6.0 Information Reports

6.1 Santa Cruz County Chief's Report – Chief Jalbert

7.0 Roundtable

8.0 Adjournment and set next regular meeting – Wednesday, March 16th, 2011

➤ **Motion** to adjourn made by John Willett.

Motion seconded by Bob Stokes

All favor

Opposed: None

Abstained: None

Meeting adjourned at 5:44pm

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