



County of Santa Cruz

FIRE DEPARTMENT ADVISORY COMMISSION

701 OCEAN STREET, SUITE 330, SANTA CRUZ, CA 95060-4073

(831) 454-2210 FAX: (831) 454-2710 TDD: (831) 454-2123

January 31, 2019

SANTA CRUZ COUNTY FIRE DEPARTMENT ADVISORY COMMISSION 2017 AND 2018 BIENNIAL REPORT

ROLES OF THE COMMISSION:

The County Fire Department Advisory Commission (FDAC) exercises the following responsibilities in its efforts to ensure that the interests of the County Fire Department, career and volunteer fire companies, and citizens residing within the County Fire Department jurisdiction, are protected and promoted by monitoring, studying, and advising the County Fire Chief and Board of Supervisors on the following:

The preparation and implementation of the County Fire Department Master Plan; and

Methods for improving the cost effectiveness and delivery of the County's fire protection, as well as its rescue and emergency medical services programs; and

County Fire Department's budget priorities and specific budget recommendations; and

The changing role or mission of each of the volunteer fire companies and the resulting changes in their requirements; and

Such other matters relating to the county's fire protection, rescue and emergency medical services program, as the committee desires to bring to the attention of the Fire Chief and Board of Supervisors. [Ord. 5279 § 19, 2018; Ord. 4455 § 1, 1997].

COMMISSION STRUCTURE:

Per Santa Cruz County Ordinance, Chapters 2.120.020 and 2.120.030 governing membership and term of office, the commission consists of five board appointed members for a term of four years and two at-large members appointed by the volunteer company officers' organization and the Office of Emergency Services for an indefinite period. As of December 2016, the Commission is comprised of the following members:

<i>Commission Member</i>	<i>Representing</i>	<i>Term of Office</i>
Alex Leman	1 st District	02/15/05 to 04/01/2021
Carey Pico	2 nd District	03/22/2016 to 04/01/2021
Janet Webb	3 rd District	05/15/2015 to 04/01/2019
John Walker	4 th District	03/24/2015 to 04/01/2019
Arnie Wernick	5 th District	08/07/07 to 04/01/2021
Rosemary Anderson	Office of Emergency Services	10/11/16 - indefinitely
Douglass Aumack	Volunteer Company Officers	10/16/12 - indefinitely

ATTENDANCE:

(See attached roster)

COMMISSION STAFF

The CAL FIRE/County Fire Deputy Chief serves as staff to the Commission.
A CAL FIRE/County Fire Staff Services Analyst serves as administrative secretary.

MEETING DATES, TIME AND LOCATION:

The FDAC schedules six regular meetings each year usually in January, March, May, July, September, and November. The regular meetings are held from 4:00 to 6:00 p.m. at the CAL FIRE Headquarters on Highway 9 in Felton. The Commission’s mailing address is 701 Ocean Street, Room 330, Santa Cruz, CA 95060.

ACCOMPLISHMENTS – 2017 and 2018:

Commission members continued to participate on a budget subcommittee to review and recommend the annual County Fire Department proposed budgets in fiscal years 2016/17 and 2017/18.

Commission supported several county-wide volunteer recruitment events resulting in 17 new volunteer firefighters, which offset attrition and maintained current response.

Commission members recommended and supported the creation of a new County Fire website, County Volunteer Tracking System (CVTS), and implementation of Active 9-1-1 membership for volunteer emergency response notifications.

FDAC recommended purchase of two Type III engines and one utility vehicle which were received in 2018 to replace failing equipment and maintain current response effectiveness.

Commission members continued to act as liaison in submitting specific recommendations to the Board of Supervisors addressing County Fire’s long-term structural deficit. The FDAC has also been actively exploring the development of a public education program and various revenue sources, including but not limited to a ballot measure to augment County Fire staffing and funding.

FUTURE GOALS

2019-2020 Commission Goals for Strategic Plan Subcommittee

- Development of a new, comprehensive 5-year strategic plan;
- Continuing assessment of the County Fire Department's ability to provide service, given increasing financial demands;
- Continue the process of documenting service delivery and operational needs;
- Continue oversight of County Fire's management, training, resources, and volunteer personnel.

2019-2020 Commission Goals for Budget Subcommittee

- Review and prioritize various County Fire facility maintenance projects, equipment needs, and financial obligations;
- Seek out additional funding mechanisms for County Fire;
- Plan for the potential long-term budget changes based on equipment needs, weather pattern and climate changes, and personnel costs.

2019-2020 Commission Goals for Recruitment Subcommittee

- Develop methods for marketing County Fire through branding, advertisement, events, and community outreach;
- Continue to support public education and involvement, to the betterment of County Fire and the citizens it serves.
- Personally attend more recruitment events.
- Finalize new County Fire website.

RECOMMENDATION:

As liaisons in an advisory capacity to the County Board of Supervisors and the County Fire Chief, it is recommended that the FDAC continue to support activities and policies necessary for the efficient and effective operation of the County Fire Department and its staff.

**FIRE DEPARTMENT ADVISORY COMMISSION
2017-2018 ATTENDANCE MATRIX**

	1/25/17	3/15/17	5/17/17	7/19/17	9/20/17	11/15/17	1/17/18	3/21/18	5/16/18	7/25/18	9/19/18	11/14/18
1 st District, Alex Leman	X	X	X	X	EA	EA	X	X	X	X	EA	X
2 nd District, Carey Pico <i>(Appointed 3/15/16)</i>	X	X	X	X	X	X	X	X	X	X	X	X
3 rd District, Janet Webb <i>(Appointed June 9, 2015)</i>	X	EA	X	X	X	X	EA	X	EA	X	X	X
4 th District, John Walker	X	X	X	X	EA	X	X	X	X	X	X	X
5 th District, Arnie Wernick	X	EA	EA	X	EA	X	X	EA	EA	X	EA	X
Volunteer Firefighters Representative, Douglas Aumack	X	X	X	X	X	X	X	X	X	X	X	X
SC County Office of Emergency Services, Rosemary Anderson	EA	X	EA	X	X	EA	X	EA	X	X	X	X

X = Present, EA = Excused Absence, V= Vacant Position