



COUNTY OF SANTA CRUZ

FIRE DEPARTMENT ADVISORY COMMISSION

MINUTES: November 15th, 2023

In-Person Meeting

CalFire / County Fire Meeting Room, 6059 HIGHWAY 9, FELTON, CA 95018

Remote Participation

Click here to join meeting: [Join Teams Meeting \(FDAC\)](#)

CALL IN: 831-454-2222 Conference ID: 702 367 794#

I. ROLL/CALL TO ORDER/INTRODUCTIONS

Meeting called to order at 4:01 pm

Present:

First District Representative/Chair:	Sanjay Khandelwal
Second District Representative/Vice-Chair:	Carey Pico
Third District Representative:	Mike Phinn
Fourth District Representative:	Kirt Vojvoda
Volunteer Firefighters Representative:	Doug Aumack
Department of General Services:	Michael Beaton

Absent:

Fifth District Representative:	Arnie Wernick
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II. ADDITIONS/CHANGES TO AGENDA

A. None

III. APPROVAL OF MINUTES – September 20th, 2023

A. Recommended change to Director Beaton's department
i. 1st Beaton, 2nd Vojvoda, Unanimous

IV. WRITTEN CORRESPONDENCE:

A. None

V. PUBLIC INPUT/ORAL COMMUNICATION

**Matters not on the agenda (3 minutes per person)*

A. 1 Public Comment

VI. COMMISSIONERS REPORTS (Oral reports from Commissioners; No discussion or action)

A. 1st District (Khandelwal)
i. Now sitting on the Fire Safe Counsel (FSC), they are looking for recommendations and possible grants.

B. 2nd District (Pico)

i. None

- C. 3rd District (Phinn)
 - i. Noted that FSC has hired an analyst to assist in moving them forward.
- D. 4th District (Vojvoda)
 - i. None
- E. 5th District (Wernick)
 - i. Absent
- F. GSD (Beaton)
 - i. County Fire Website is in the que for update, LAFCO update, Master Plan will be released before LAFCO report.
- G. Volunteer Rep. (Aumack)
 - i. ISO webinar will be coming up.
 - ii. www.firehouse.com/webcasts/webinar/53077409/webinar-understanding-iso-and-how-to-improve-preparedness-before-your-next-review

VII. SANTA CRUZ COUNTY FIRE CHIEF'S REPORT (Wilson)

- A. Facilities
 - Fuel tanks at McDermott Station
 - Septic system replacement at McDermott update
 - Tree work at Davenport
- Equipment
 - WT3952
 - Surplus Equipment
- General
 - Community Events
 - First Due
 - County Volunteer Roster
 - 23/24 Budget
 - County Objectives
 - Volunteer Center
 - Policy/Procedure Manual
 - Website

VIII. BUSINESS MATTERS (CONTINUING)

- A. FDAC Meeting Cadence (Khandelwal)
 - i. Next Meeting topics – Master Plan Assessment, Chair and Vice-Chair Elections, FDAC Focus on Mission

IX. BUSINESS MATTERS (NEW)

- A. Master Plan Assessment Update (Beaton)
 - i. No special meeting last month, Sub-Committee to review technical draft, has meet multiple times, changes sent back. Draft should be coming this week. Will meet an additional time with subcommittee. Plan to share 3 weeks prior to next meeting, so all can review.
- B. Timeline for 2024-25 Cal Fire contract (Beaton)

- i. High level meeting occurred, currently in a 1 year contract, staffing level requirements, recommendations from Master Plan looked at for future contracts. Conceptual contract framework to be presented to FDAC with the goal of March meeting of 2024.
- C. FDAC Mission & Focus (Khandelwal)**
- i. Clarity of the FDAC Mission. How do we do this better?
Communication style discussed.
Become a better commission with positive dialogue.
Goal is to improve County Fire
- D. Viability of the Santa Cruz County Fire Department (Aumack)**
- i. Paid plus Volunteer
Time to response
Suggest reviewing performance of volunteer responses
Presented a list of questions

X.

ADJOURNMENT

- A. At 5:57PM next regular meeting – Wednesday, January 17th at 4:00 pm, location Felton Headquarters.**

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